



Board of Directors Application Form

Thank you for your interest in joining the Heartland Hospice Moose Jaw Inc. Board. Please Use this form to provide useful information about yourself, to assist us in assessing your fit for this Board.

The following are the expectations of Directors:

Directors will:

- Be familiar with the Corporation, its mission, its vision, its values, its goals and objectives and key success measures, its management and the legal and legislative framework in which Heartland Hospice operates;
- Be aware of potential liabilities in carrying out Board responsibilities;
- Prepare thoroughly for Board and Committee meetings by reviewing the materials prepared and request additional information if required;
- Actively participate in meetings by asking relevant questions, testing for accuracy and consistency and thoughtfully contributing to the deliberations;
- Accept and fulfill Committee responsibilities;
- Attend all Board and Committee meetings if possible and be on time;
- Actively participate in all meetings and become familiar with decisions and deliberations as soon as possible after any missed meetings;
- Vote on all decisions and if there is a vote against or an abstention, the reasons should be clear if abstention is declared;
- Contribute to the orientation of new Board Members;
- Maintain a professional public profile;
- Demonstrate honesty and integrity and leadership in ethical matters;
- Declare potential conflicts of interest and abstain from discussions and votes where there is potential for conflict.

Please fill out the following, all information is kept confidential:

Your name: _____

Your Home Phone Number: _____ Cell number: _____

Your address: _____

Your email address (*please print it carefully*): _____

Spoken Languages: _____

What is your main field of study or occupation? _____

What is your previous and current employment history? _____

Briefly describe why you would like to join our Board of Directors:

Your current organizational affiliations (names of the organization and your role(s)):

1. _____
2. _____
3. _____
4. _____

Which of your skills would you like to utilize on the Board? Check those that apply:

- | | | |
|---|---|--|
| <input type="checkbox"/> Board Governance | <input type="checkbox"/> Financial Management | <input type="checkbox"/> Public |
| <input type="checkbox"/> Strategic Planning | <input type="checkbox"/> Fundraising | Education/Development |
| <input type="checkbox"/> Technology | <input type="checkbox"/> Supportive Care | <input type="checkbox"/> Serenity Garden |
| <input type="checkbox"/> Community | Initiatives | Beautification Team |
| Networking/Marketing | | |

Other skill(s) of yours that you would like to utilize? _____

What would you like to get for yourself out of your participation on the Board, e.g., what types of experiences, skills to develop, interests to cultivate for you, etc.?

By way of this application, I agree that:

- I can provide at least 2-4 hours a month in attendance to Board and Committee meetings, and that I do not have any conflict-of-interest in participating on the Board.
- I will take part in Heartland Hospice orientation as well as any other role specific training to enhance and support my position on the board of directors.
- I will provide a current clean vulnerable sector police check at my own expense once the interview process is complete.

Your signature: _____ Date: _____

*Thank you for your interest in volunteering with
Heartland Hospice Moose Jaw*

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Date Received:

Executive Committee Recommendation for Acceptance: Yes No

Disposition of Application: Accepted Not Accepted

Date Applicant Informed of Decision:

Criminal Record Check Completed: Yes No Date of Criminal Record Check:

Conflict of Interest Declaration Completed and Handed In: Yes No

Confidentiality Declaration Completed and Handed In: Yes No

Biography and Picture Completed for Website: Yes No

Date Applicant has Completed Board Orientation:

Date Applicant Added to Information Services Corporation (ISC):

Committee Board Member Will Join: